

RTO Refund Procedure 2024

Course fees are non-transferable, however, a part refund of Tuition and Enrolment fees is available.

We will refund part of your fees for the following reasons:

- If you change your mind and decide not to do the course in the first 4 weeks of enrolment
- If Life Skills Victoria cancels the course

We will charge an amount for administration. Please read our Fees and Charges document on our website.

A part refund of materials charges may be made, where applicable

If you do not pay your fees, we cannot issue you with a Certificate or Statement of Attainment until full payment has been made. If you have trouble paying your fees, please talk to your Trainer or contact our head office.

If you would like to know more information about fees or the refund of fees, you can speak to the Education & Training Manager.

For more information contact:

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